

ID CHECKLIST

SUITABLE DOCUMENTS FOR EVIDENCE OF YOUR IDENTITY

List 1 (We require one from this list)

- Current signed UK Passport
- Current Full UK Driving Licence
- Current EEA Driving Licence
- Benefits Book or most recent letter from the Benefits agency confirming right to Benefits
- Residence Permit issued by the Home Office to EU residents on sight of own country passport
- Most Recent Inland Revenue Tax Notification
- NI Card with either P60 or recent pay slip showing the NI N^o and the Name
- Cheque Guarantee Card or debit card with inlaid holographic photo, if no photo, an original statement less than three months old will also be required.
- Tax Exemption Certificate with photo. (Forms C1S5, C1S6, C1S4)

List 2 (We require one from this List)

- Recent Utility Bill
- Most Recent bank, Building Society or Credit Union Statement or passbook, containing current address
- Most Recent Mortgage Statement from recognised lender
- Benefits Book, or most recent letter from Benefits Agency confirming right to benefits.
- House Insurance certificate for current Year
- Local Authority tax bill, (Valid for current year)
- Certificate from Utility Supplier issued in the last three months, confirming the arrangement to pay for the services on Pre-payment terms
- Local Council Rent Card or Tenancy Agreement
- Solicitors Letter confirming recent house purchase, or land registry confirmation
- Most recent Inland Revenue Tax Notification

ALL ID MUST BE VALID WE CANNOT ACCEPT OUT OF DATE ITEMS

EVIDENCE OF YOUR IDENTIFICATION IS ESSENTIAL

IF YOU DO NOT PROVIDE EVIDENCE OF YOUR ID WITHIN 48 HOURS OF YOUR MEETING, YOUR MEETING WILL BE CANCELLED